



Canvas Dashboard Cheat Sheet

1 Dashboard

Click on the gear icon to:

- Personalize your view
- Remove color overlay on course cards

2 Account

3 Dashboard

4 Courses

5 Groups

6 Calendar

7 Inbox

8 Commons

9 Help

10 Coming Up [View Calendar](#)

Webinar
Nov 30 at 11am

Live Chat
Dec 2 at 12:15pm

Recent Feedback

Feedback Scenarios Group Assignment

11 Start a New Course

12 View Grades

13 Dashboard View

- ✓ Card View
- Recent Activity
- Color Overlay

14 Nickname: Science Demo

#09BCD3

Cancel Apply

BY INSTRUCTURE

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1

Global Navigation:

Account (update profile, access settings, manage notifications, access files, ePortfolio)

Dashboard and Courses (Dashboard is your homepage when you login to Canvas. Access all of your courses in Courses)

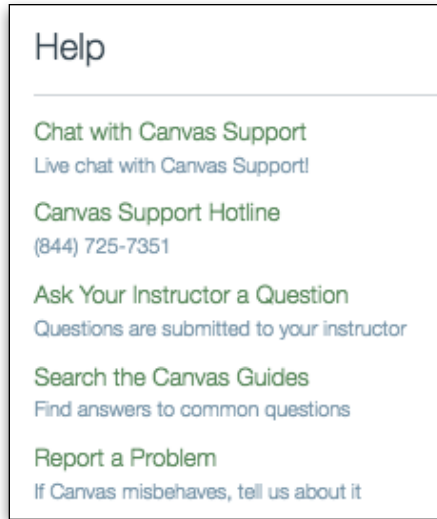
Groups (If you are enrolled in groups, you can access your groups here)

Calendar (Access your global calendar, courses calendar items are color coded)

Inbox (Access your Canvas mail)

Commons (Access Canvas Commons)

Help



2

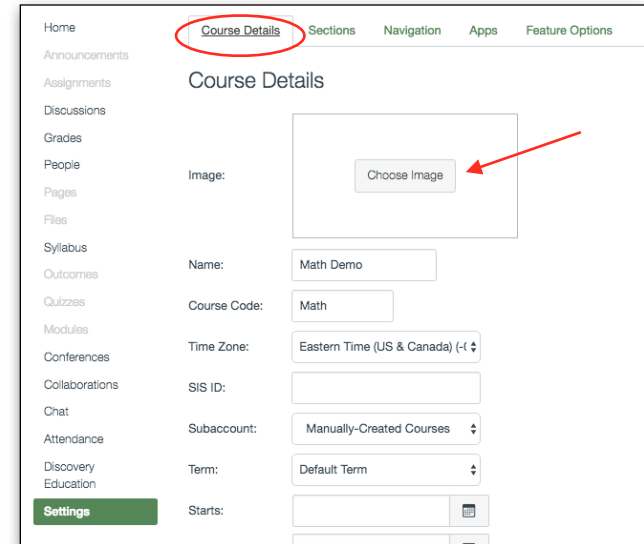
Course Cards:

Access all courses by clicking on “Courses” underneath “Dashboard” on the Global Navigation column. Click on “All Courses” and **star** the courses that you want visible as a course card on the Dashboard.

3

Edit Course Cards:

Change the color of the course card, change the nickname of the course card. (In course settings, you can even add a photo to your course card.)



4

Quick Links on Course Cards:

Access Announcements, Discussions, Files and Assignments quickly from the Course Card.

5

Coming Up:

View To-Do lists, upcoming assignments, due dates and recent feedback.

6

Start a New Course:

Click here to create a new course.

7

View Grades:

View current grades of classes you are enrolled in or teaching.

Courses I'm Taking		
RNR Faculty Meeting	100.0%	All Grading Periods
C&I Team	no grade	All Grading Periods
Courses I'm Teaching		
Employee Training Demo	no grades	
Science Demo	no grades	
Math Demo	no grades	
English Demo	no grades	
Conference Planning	no grades	
Secondary Collaborative 2016-17	no grades	
Elementary Collaborative	no grades	
Sandbox	no grades	
Introducing Canvas	100.00%	Student Interactions Report average for 1 student